

EAST HERTS COUNCIL

HUMAN RESOURCES COMMITTEE - 14 JANUARY 2015

REPORT BY HEAD OF PEOPLE AND PROPERTY SERVICES

GENERAL LEAVE POLICY

WARD(S) AFFECTED: NONE

Purpose/Summary of Report

To approve the revised General Leave Policy

<u>RECOMMENDATIONS FOR HUMAN RESOURCES COMMITTEE:</u>
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That:

(A)	The revised General Leave Policy be approved
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1.0 Background

1.1 The Council's General Leave Policy was last reviewed in 2007. The Council's programme of policy review is after three years or sooner in line with legislation and best practice.

2.0 Report

2.1 **Key Changes**

2.2 The General Leave policy has been updated to include reference to a new Carers Policy.

2.3 The Council's General Leave Policy was last reviewed in 2007. The Council's programme of policy review is after three years or sooner in line with legislation and best practice.

2.4 The revised General Leave Policy can be found at **Essential Reference Paper 'B'**.

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None

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